



## **Valence Primary School**

### **Mobile Phone Policy**

As a school, we recognise that mobile phones are now an important part of everyday life, and both children and adults use them constantly for a range of reasons. With this in mind, we have developed our policy as follows:

Only children who are coming to school AND/OR walking home on their own, may bring their mobile to school. However, they **MUST** adhere to the strict guidance below or they will lose this privilege either for a set period of time or permanently as decided by the Headteacher.

- Pupils must label their mobile phones with first name, surname and class.
- Staff will supply labels if needed.
- On arrival, staff will place switched-off phones in a class storage box provided by the teacher.
- The class teacher will store the box out of reach, in a closed class cupboard.
- The teacher will return the phone just before child goes home.
- Children are not permitted to use their phones on school premises.
- Children are not allowed to take phones on trips.

Please note that the school is not responsible for any loss or damage to phones.

If it becomes evident that a child is using or has used a mobile phone during the school day – either as a means of communication or as a camera – they will no longer be allowed to bring their phone in to school.

*Reviewed October 2019*