



Mr Richard November
Executive Headteacher
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5th October 2018

Dear Parent/Carer

Parents Evening – Jade Class

Due to unforeseen circumstances Mrs Dickinson will not be available for the scheduled Parents Evening this October. However, we are pleased to invite you to come into the school and speak to your child's class teacher, Mrs Dickinson, on either of the following dates:-

Wednesday 31st October 2018 - 3:20pm to 5:00pm
Thursday 1st November 2018 - 3:20pm to 6:30pm

You will be able to book your appointment from Monday 8th October via Parentmail. If you do not have Parentmail or you have not yet connection, you will need to register before you can book you appointment online. Parents without Parentmail will need to come into the office and one of the office team will help you.

If you do have difficulties with child care arrangements, we will be operating a crèche facility in Amethyst Class on both days for the **first hour only**. Please note that children will not be permitted to wait in the corridors or anywhere else on the school site while the crèche is available. After the crèche closes the children may wait quietly outside their classroom.

Please ensure you request an early appointment time to ensure the crèche will be available to you.

Please note that the crèche is only available to **current pupils of Valence Primary School**. We are unable to provide childcare for any child that is under school age, or does not attend this school.

Kind regards

Richard November
Executive Headteacher

